

Temple Primary School



all different
all equal

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4th January 2016

Dear Parent /Carer,

On behalf of the whole school community, I would like to wish you and your family a very happy New Year! I hope the coming year is a successful one for you and is filled with good health and happiness. I trust that you have had a wonderful Christmas break and I look forward to working with you again this term. All of the children look so smart in their school uniforms and are a credit to you and your families. Thank you for your support in helping with our uniform policy.

As we begin a new year there are a few news items that I would like to share with you:

Welcome to New Staff

In December we waved farewell to Miss Hussain (Y5 teacher) who has now relocated further to her marriage. Again, I would like to wish her every success in the next chapter of her life. I would like to offer a very warm welcome to Mr Evans who has replaced Miss Hussain as a teacher in Year 5. We also said farewell to Miss Gregory who left due to securing a promotion at a local school. We welcome Mr Hussain warmly who has replaced her. I am sure that you would like to join me in wishing Mr Evans and Mr Hussain every success and happiness in their new roles and I am confident that they will soon realise what a fantastic school Temple is and what a wonderful community they have entered into.

We also welcome three new Teaching Assistants to our staff team. They are: Miss Gardeli, Mrs O'Reilly, Ms Taylor. Again I wish them every success and happiness in their new roles.

I would also like to inform you that Miss Fisher has been appointed by the governors as a Key Stage Leader with immediate effect. She will lead the EYFS (Nursery and Reception). Mrs White has been appointed as EYFS Assistant Department Leader also with immediate effect. I wish them both every success in their new roles. The Key Stage Leaders are as follows:

Early Years (Nursery and Reception) – Miss Fisher. Assistant – Mrs White
Key Stage 1 (Years 1 and 2) – Mrs Shedden. Assistant - Mr Beaumont
Lower Key Stage 2 (Years 3 and 4) Mrs Wood. Assistant - Mrs Madden
Upper Key Stage 2 (Years 5 and 6) Mrs Foolat. Assistant – Mr Linney
Welfare – Mrs Pears. Assistant – Mrs Boulton

Winter Weather

As we are now in the depths of winter and there may be a chance of snow, I just wanted to remind you of our severe weather procedure. In the event of heavy snow and the decision is made to close school, you will be informed as soon as possible by text message, a message on the school website and announcements will be made on Key 103 radio station. School closure information will also be available on the Manchester LA website. If there is snow, please do not presume school will be closed. I will try my very best to keep the school open and running as normal. Please check your phones and emails for updates.

On icy days, the playground and paths will be gritted by our site managers, Diane and Cliff. Please stick to the gritted walkways to avoid any accidents.

On rainy mornings (heavy rain), the teachers have agreed to let the children into the classrooms from 8:45am. This will prevent children from starting the day wet and cold. Children should come into school by their normal entrances and not through the main entrance please. On dry mornings, or where there is light rain, the children should line up as normal at 8:55am on their designated playground. In all cases, the school day will start at 8:55am.

Holidays during term time

Regular attendance at school is essential to promote the education of all pupils. As schools we seek to inspire every child with a passion for learning which will demonstrate to them that their presence in school is important and that they are missed when they are absent or late.

May I remind you that since September 2013, Headteachers have no powers to authorise absence during term time for holidays under any circumstances. Authorised absences will only be granted for exceptional circumstances e.g. immediate family funerals. If your child's attendance is below 96% or has been in the last two years or your child is in a Year Group of Statutory Assessment (SATs Y2 or Y6) then it is unlikely that your request will be granted except for exceptional circumstances. If a child is absent from school for 5 sessions (2 and a half days) then a Penalty Notice will be issued by Manchester Local Authority to both parents. Should you have any concerns or questions regarding your child's attendance, please speak to a member of the School Office Staff as soon as possible.

All absence requests must now be made in writing using the 'Absence Request Form' available to download from the school website or printed copies are available from the school office. Completed forms should be emailed to: admin@temple.manchester.sch.uk or handed into to the School Office.

As always, thank you for your continued support and all the very best for 2016.

Yours Sincerely,



Mr J P Nish